

No. 20-05/2016-Min.Estt. 3/0  
Government of India  
Ministry of Water Resources  
River Development & Ganga Rejuvenation  
Central Ground Water Board  
Bhujal Bhawan  
NH-IV, Faridabad-121001

Dated:

**OFFICE ORDER NO. 97 OF 2017**

2 FEB 2017

On the recommendations of the DPC and with the approval of the Competent Authority, Sh. Saran Dass, Stenographer (Grade-I), CGWB, Division VIII, Jammu (Group-B, Non-Gazetted) is hereby promoted to the post of Private Secretary (Group-B, Gazetted) in Level - 7 in the Pay Matrix (Pre-revised in the Pay Band-2 and corresponding Pay Scale of Rs. 9300-34800/- with Grade Pay of Rs. 4600/-) with his posting at CGWB, CHQ, Faridabad. His promotion will take effect from the actual date of his joining to the promotional post.

Since, there is change in the place of posting in respect of above mentioned official, he is entitled to TA/DA and joining time as per rules.

He is advised to give his acceptance within 10 days from the date of receipt of order and report for duty at his place of posting on promotion within 20 days from the date of issue of order. In case, acceptance is not received within the stipulated period of 10 days, it will be presumed that the official is not willing to accept the promotion and the promotion order will be cancelled without waiting for any further reference. No extension of time for furnishing acceptance or otherwise for joining the station on promotion will be entertained.

He may give option within one month from the date of taking over the charge of the post, whether he shall get the pay fixed in the new post either straightway from the date of joining on promotion to the new post or from the date of his next increment in the lower scale. In case, he has already been granted MACP, his pay will not be fixed. However, he will be placed in the level applicable to the promotional post.

If he is not willing to accept promotion on transfer, his continuance in the capacity of Stenographer (Grade-I) at the same station will be allowed only on a written request from the official. In case no such request for refusal of promotion is received within stipulated period, the official will be stand relieved with instruction to proceed to the new place of posting on promotion

In case of failure to report for duty on promotion, he will be debarred for promotion for a period of one year in terms of Ministry of Home Affairs, O.M. No. 22034/3/81-Estt.(D) dated 01.10.1981.

  
(V. S. Rajagopalan)  
Administrative Officer  
31/1/17

**Distribution: -**

1. Sh. Saran Das, Stenographer (Grade-I), CGWB, Division VIII, Jammu.
2. The Regional Director, CGWB, NWHR, Jammu.
3. The Executive Engineer, CGWB, Division VIII, Jammu.
4. The Administrative Officer, Local Administration / Accounts / Budget, CGWB, CHQ, Faridabad.
5. The Pay and Accounts Officer, Bhujal Bhawan, Faridabad.
6. PA to Chairman, CGWB, CHQ, Faridabad
7. PS to the Director (Administration), CGWB, CHQ, Faridabad.
8. The System Analyst, CGWB, CHQ, Faridabad. It is requested to kindly upload this promotion order on the CGWB website.
9. Personal file.
10. Office order file.